

## **Exchange Server 2013: Generate CSRs (Certificate Signing Requests)**

Article Number: 1358 | Rating: 1/5 from 1 votes | Last Updated: Wed, Dec 2, 2020 at 5:17 PM

Before you can request a certificate through our online application, you need to use the Exchange Admin Center to generate a Certificate Signing Request (CSR) for your website. If you need to secure more than one domain name, we recommend that you use a Multiple Domain Unified Communications Certificate (UCC) with your Microsoft® Exchange Server. **To Generate a Certificate Signing Request - Exchange Server 2013** Log in to the **Exchange Admin Center**. From the left menu, select **Servers**, and then click **Certificates**. Click **+** to start the Exchange Certificate wizard. Select **Create a request for a certificate from a certification authority**, and then click **Next**. Enter a friendly name to identify this certificate, and then click **Next**. If your CSR is for a wildcard certificate, select **Request a wildcard certificate**, enter the root domain name, and then click **Next**. Otherwise, click **Next** without selecting or entering anything. For **Store certificate request on this server**, click **Browse**, select a server to store the pending certificate request, click **OK**, and then click **Next**. Select an **Access** type (such as Outlook Web App or OWA), click **Edit** (pencil icon), enter the domain name that clients will use to connect to it, and then click **OK**. If necessary, repeat the process to secure additional services, and then click **Next**. **Note:** To select services, you must know exactly how your server is configured. If you want multiple services to use the same domain name (for example, if OWA, OAB, and EWS all use *mail.exchange2013.com*), you only have to enter the domain name for one of the services. Click **Delete** (trash icon) to remove any domain names that the SSL certificate doesn't cover. Select and/or add the domain names (also known as Subject Alternative Names or SANs) that you will use to reference or connect to your Exchange server, and then click **Next**. Add your organization's information, and then click **Next**: **Organization name** — Enter the full legal name of your company or organization. **Department name** — Enter the organization within the company (such as *IT Department*) responsible for the certificate. **Country/Region name** — Select the country where the organization is legally registered. **City/Locality** — Enter the full name of the city where your organization is registered. **State/Province** — Enter the full name of the state or province where your organization is registered. If you do not have a state or province, enter your city information. Enter a valid path (such as *\\myserver\admin\csr.req*) to save your CSR on your computer, and then click **Finish**. Your pending certificate request displays in the Exchange Admin Center. **What's Next?** Now that you've generated the CSR, you must enter it in your account with us to request the SSL certificate. Then, complete the process by downloading and installing the certificate. Locate, copy, and paste the CSR into our online application to request the SSL certificate. **Note:** To get a copy, right-click the .req file, select **Open With**, and then select a text editor like Notepad.

Paste all of the text, including **-----BEGIN NEW CERTIFICATE REQUEST-----** and **-----END CERTIFICATE REQUEST-----**, in our online application. Once we approve your application, download the primary and intermediate certificate. Install the certificate by completing the pending request, importing the certificate file, and selecting the services to which the certificate applies. **Note:** As a courtesy, we provide information about how to use certain third-party products, but we do not endorse or directly support third-party products and we are not responsible for the functions or reliability of such products.

Posted - Wed, Dec 2, 2020 at 5:17 PM.

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<https://www.heartinternet.uk/support/article/exchange-server-2013-generate-csrs-certificate-signing-requests.html>