

Manually export customer, order, and coupon data in bulk

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You can export customers, orders, and coupons manually at any time. When you begin a bulk export or export items from the Orders or Users lists, a modal will appear to let you know the export is processing.

Required: Customer/Order/Coupon Export is a premium WooCommerce extension included with WordPress Ecommerce Hosting or as a standalone purchase. . In the admin menu sidebar, choose **WooCommerce**

and then **Export**. On the **Manual Export** tab, update the following settings: **Output type:** Choose to export your file in CSV or XML format. **Export type:** Choose whether to export orders, customers, or coupons.

Format: Select a predefined or custom format. **Filename:** Enter a name for the file generated by this export.

Mark as exported: Enable to ensure the exported data is excluded from future exports. Update the **Export**

Options section to target particular orders (and include order notes), customers, or coupons. The available options will change based on your selected **Output type**. If you have WooCommerce Subscriptions activated on your site and you're exporting orders, you can also choose to export subscriptions orders only.

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Online URL:

<https://www.heartinternet.uk/support/article/manually-export-customer-order-and-coupon-data-in-bulk.html>