

Edit Bookings

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To edit or view existing bookings, follow these steps: **Required:** WooCommerce Bookings is a premium WooCommerce extension included with WordPress Ecommerce Hosting or as a standalone purchase. . Go to **Bookings** to manage your bookings. Select a booking ID from the dashboard. Edit details as needed, including **Booking status**. Click **Save Booking** to save changes. To see all your bookings in a calendar view, go to **Bookings > Calendar**.

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Online URL: <https://www.heartinternet.uk/support/article/edit-bookings.html>