

Manually add a vendor to my multi-vendor marketplace site

Article Number: 1601 | Rating: Unrated | Last Updated: Wed, May 12, 2021 at 1:10 PM

This guide will walk you through how add a vendor to my multi-vendor marketplace site, using the Product Vendors extension. **Required:** Product Vendors is a premium WooCommerce extension included with WordPress Ecommerce Hosting or as a standalone purchase. Click on **Products > Vendors** Enter a "Name" and a "Slug" value. Click "Add New Vendor" Find your vendor from the list of vendors and click "Edit" Specify the email address for this vendor under "Vendor Email" Assign the site administrators that should have permission to manage this vendor under "Vendor Admins" Apply the other settings profile settings as needed Click "Update"

Posted - Wed, May 12, 2021 at 1:10 PM.

Online URL:

<https://www.heartinternet.uk/support/article/manually-add-a-vendor-to-my-multi-vendor-marketplace-site.html>