

View Checkout Add-on Fields

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Once customers enter information into the custom checkout fields, you will need to retrieve it. Follow these steps to view Checkout Add-On fields: **Required:** WooCommerce Checkout Add-Ons is a premium WooCommerce extension included with WordPress Ecommerce Hosting or as a standalone purchase.

Administrator view Go to **WooCommerce > Orders**. Depending on the selected attributes, add-ons will display in the **View Orders** screen. If selected, you can also sort and filter by add-on. Select an order to view. Add-ons will appear below the products on the **Edit Order** page. To view a **file upload**, select the **Uploaded file** link. Uploads can also be viewed in the **Media Library**. **Note:** The customer can view any selected/populated add-on fields and any associated price adjustments in their order details after checkout and from the **My Account** page.

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Online URL: <https://www.heartinternet.uk/support/article/view-checkout-add-on-fields.html>