How do I get the hosting activation email that is also sent to my customers?

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When you set up a web hosting account, a Welcome Email can be sent automatically to the customer, informing ther the account has been created and providing them with all the information they need to access it, including the domai name, the ftp and mail server information, and the logins and passwords. After creating an email, click on the ‘Save t Email’ button to save it for future use.Â Or if you are not happy with the email, click ‘Reset to Default’ to use the exa email we have provided. At any time, if you want to delete an email you have saved, select it from the drop-down me then click ‘Delete this Email’.Â And if you want to test the email, click ‘Test Email’ and a test version of the email, wit example text included, will be sent to the email address used for your Heart Internet account. To add an additional re which can be your email or another member of your staff, enter the email address under 'Add another recipient' and 'Add'. Â That email address will also receive the Welcome Email sent to a customer. The fields you need to complete the Welcome Email template are: Title - The internal name you have for this particular template.Â This is not shown your customers and provides you with a way to differentiate between hosting packages. From (Your Name) - The na want the emails to come from.Â You can choose your own name, another person’s name, or your company’s name. (Your Email Address) - The email address that the emails are coming from.Â If you want these emails to appear in y customers’ inboxes, it is recommended that you attach a live mailbox to this From field. Subject - The subject line for email.Â This should be to-the-point but also very explanatory, introducing your customer to exactly what will be insid email.Â You can also use variables in the subject line, such as [DOMAIN] to list the customer’s domain name. Conte Type - Select whether you want to use plain text or HTML. Due to how different email clients render HTML emails, if are not experienced with HTML emails, it may be better to use plain text. Body - The main content of the email.Â Yo include variables in the body to provide personalised details. The variables that can be used within the Welcome Em are: [DOMAIN] â€“ The domain name used [TEMPURL] â€“ A temporary URL customers can access their site at be the domain name is fully attached to the site and the site is live [PACKAGE] â€“ The package the customer has purc [PASSWORD] â€“ The password for the customer’s FTP login [LOGINPASSWORD] â€“ The password to log into th eXtend Control Panel [WEBSERVER] â€“ The IP address for the server the package is on [MAILSERVER] â€“ The I address of the mailserver they can use (instead of mail.[DOMAIN]) [FTPSERVER] â€“ The IP address of the FTP se they can use (instead of ftp.[DOMAIN]) [WEBNAME] â€“ The name of the server the package is on [MAILNAME] â€“ name of the mailserver the package is on [FTPNAME] â€“ The name of the FTP server the package is on [SETUPD/ â€“ The time and date the account is set up [OSTYPE] â€“ The operating system of the server they are on After you created one email, you can set up multiple Welcome Emails and attach them to particular hosting packages under ‘M Hosting Packages’ in your Reseller Control Centre.

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